Karan Vala

Senior Project Manager

+919167242562 karanvala.cellone@gmail.com linkedin.com/in/karan-v-72869015a Mumbai, India

SUMMARY

Result-orientated Project Manager with **8 years** of experience leading cross-functional teams to successfully deliver complex Information Technology projects on time and within budget. Proven track record in strategic planning, risk management, and stakeholder communication. Seeking a challenging Project Manager role where I can leverage my expertise to drive project success, optimize processes, and achieve organizational objectives.

PROFESSIONAL EXPERIENCE

Senior Project Manager

Datagrid Solutions Pvt Ltd 📅 03/2024 - Present 📍 Mumbai

- Ensure that all projects are delivered on-time, within scope and within budget.
- Coordinate with internal resources and vendors for the flawless execution of projects.
- Developing project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility.
- Ensure resource availability and allocation.
- Develop a detailed project plan to track progress.
- Use appropriate verification techniques to manage changes in project scope, schedule and costs.
- Measure project performance using appropriate systems, tools and techniques.
- Report and escalate to management as needed.
- Manage the relationship with the client and all stakeholders.
- Perform risk management to minimize project risks.
- Establish and maintain relationships with clients.
- Create and maintain comprehensive project documentation.

Project Manager

Horizoncore InfoSoft Pvt Ltd 📅 01/2023- 03/2024 📍 Ahmedabad, Guj

Provide project management and scrum master support for assigned projects. Facilitate communication, address mid level and executive questions and concerns, and maintain deadlines. Coordinate and organize a team to ensure obstacles are removed and they are able to keep on task with the project.

- Lead end-to-end technology projects from initiation to closure.
- Manage the implementation of Agile and Waterfall methodologies across the organization to improve project delivery times.
- Lead daily stand-ups with project teams and attended meetings with senior leadership and client stakeholders to review project status updates and milestones and collect business requirement from client
- Manage project plan, timeline, scope, schedule, risks, and quality for successful outcomes & ensure that the project meets the business requirements, technical specifications, and user needs.
- Coach, mentor, and motivate teams for high performance.
- Managing resource availability and allocation for project tasks. Monitoring and measuring project performance using appropriate systems, tools, and techniques.
- Reporting and escalating project issues and concerns to management when necessary.
- Tracking project deliverables and milestones to ensure timely completion.
- Leading quality assurance efforts to ensure project deliverables meet quality standards.

SKILLS

Scrum & Agile   SDLC   Project Planning

Stakeholder Management   Communication

Resource Allocation   Scheduling

Requirement Gathering   Problem Solving

Team Management   QA

Tools & Software

JIRA   TRELLO   ASANA   WAZIR

Project (Technology worked on)

PHP (Laravel Framework) Flutter

Database (My SQL)   React & Node JS

Android (Kotlin)

CERTIFICATION

Agile Certified Practitioner (PMI-ACP)

CAPM (Certified Associate in Project Management)

Scrum Fundamentals Certified (SFC)

Jira Project Management Certified - Great Learning

PMP Basics- Simplilearn

Software Testing

Project Management Essentials Certified- MSI

Lucideus Certified Cyber Security Expert, Grade 1

EMC Academic Associate- Data Science and Big Data Analytics

INTERNSHIP

Web Application development & Research

Godrej Properties Limited
📅 06/2014 - 07/2014   📍 Mumbai

- Learning various web technologies like SharePoint and designing and implementing Employee management system using the above technology

Big Data Analysis (Various algorithms and technologies in Big data sector)

IBM
📅 05/2015 - 07/2015   📍 **Mumbai**

PROFESSIONAL EXPERIENCE

Assistant Project Manager

Horizoncore InfoSoft Pvt Ltd   📅 12/2021 - 12/2022   📍 Ahmedabad, Guj

Provided project leadership and fostered relationships with customer stakeholders to manage expectations of project deliverable and maintain alignment of project scope with client business objectives.

- Leading project initiation and planning phases, ensuring technical feasibility and alignment with project goals.
- Managing resource availability and allocation to support project execution.
- Ensuring all projects are delivered on time, within the defined scope, and within the allocated budget.
- Developing a detailed project plan and coordinating with internal and external stakeholders to ensure seamless project execution.
- Utilizing project management tools to measure and evaluate project performance.

Assistant Project Manager

CellOne Networks Pvt Ltd   📅 09/2020 - 12/2021   📍 Ahmedabad, Guj

- Lead daily Scrum, Sprint Planning, Demo, and Retrospective meetings for effective collaboration and tracking.
- Coach the team on Agile principles, guiding them in implementing methodologies.
- Engage with stakeholders to align project needs with Agile practices.
- Collaborate on defining project scope, deliverables, and timelines.
- Monitor and report project progress, milestones, and risks.
- Efficiently complete assigned tasks to contribute to project success.

Project Coordinator

CellOne Networks PvtLtd   📅 06/2017 - 08/2020   📍 Ahmedabad, Guj

- Create effective presentation materials for stakeholder meetings.
- Documenting and following up on important actions and decisions made during

   meetings, ensuring accountability and timely execution.
- Foster positive relationships with internal and external partners, promoting collaboration.
- Develop a project calendar with timelines and milestones for goal achievement.
- Plan and lead project review meetings for efficient requirements gathering and issue resolution.
- Meeting with clients to understand their requirements and align project deliverables with their expectations.

EDUCATION

Bachelor of Engineering, Computer Engineering

Mukesh Patel School of Technology Management & Engineering (NMIMS) , Mumbai

📅 2016   📍 Mumbai, India

PUBLICATIONS

Study & Research on Raspberry Pi 2   Model B Game Design and Development
URL:
https://www.researchgate.net/publication/320932342_Study_and_Research_on_Raspberry_PI_2_Model_B_Gam Design_and_Development

LANGUAGES

Language	Level	
English	Advance	●●●●●
Hindi	Advance	●●●●●
Marathi	Proficient	●●●●○
Gujarati	Advance	●●●●●